

**Diving Dynamics****COVID-19 General Administrative and Instructional Policy** **May 20<sup>th</sup>, 2020**

Name of Policy Implementation Date

**Vernon Johnston** **November 5<sup>th</sup>, 2020**

Director Date of Last Revision

The Goal: To adapt policies and protocols that follow recommendations by both the Provincial and Federal Government that limit exposure between staff, students, and the public by shortening shop hours and setting up an appointment system for any customers requiring a consultation or gear inquiry. To deliver all the CORE academics in a manner that promotes health & safety during COVID-19. During this time Diving Dynamics will be maximizing the time spent on the CAT-1 barge as the health authorities have identified being outdoors as one of the safest environments to avoid transmission of COVID-19. The success of the Diving Dynamics CDI program will be based on both staff and students being adaptive to the new educational normal during these challenging times.

The maximum number of fulltime students is 16 with 4 primary course facilitators, supervisors, and administrative support. Recreational courses will be held in reduced student to instructor ratios as per PADI recommendations (4:1). The educational bubble is small with no public interaction during school hours.

**Primary Reference Documents:****Diving Dynamics COVID-19 Policies**

<https://www.commercialdivinginstitute.com/covid-19/>

**COVID-19 Go-Forward Management Strategy**

[https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/bc\\_covid-19\\_go-forward\\_management\\_strategy\\_web.pdf?bcgovtm=20200506\\_GCPE\\_AM\\_COVID\\_11\\_NOTIFICATION\\_BCGOVNEWS\\_BCGOV\\_EN\\_BC\\_NOTIFICATION](https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/bc_covid-19_go-forward_management_strategy_web.pdf?bcgovtm=20200506_GCPE_AM_COVID_11_NOTIFICATION_BCGOVNEWS_BCGOV_EN_BC_NOTIFICATION)

**WorkSafe BC – COVID-19 & Safe Operations**

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation>

### **ITEM 1.1.0 CORE Staff and Student Responsibilities**

- Staff will work to ensure a safe delivery of the academic & practical components by monitoring all Public Health Office & WorkSafe BC Health & Safety notifications.
- Staff will be adaptive to any changes that health authorities place on post-secondary institutions.
- Students will remain adaptive to changes in the program delivery based on recommendations through the Ministry of Advanced Education, British Columbia Public Health Office, WorkSafe BC, Diver Certification Board of Canada and the International Marine Contractors Association.

### **ITEM 1.1.1 Core Measures**

- No handshaking.
- Practice Good Hygiene (frequent hand washing with soap & water and use of hand sanitizers, avoid touching one's face, respiratory etiquette, disinfect frequently touched surfaces).
- Maintain 2m physical distancing.
- Daily screening of symptoms: a cold, flue, or COVID-19, including a cough, sneezing, runny nose, sore throat, or fatigue, students & staff.

### **ITEM 1.2.0 Reducing Transmission - General**

- Physical distancing measures – work to reduce the density, intensity, and number of contacts of people in your setting.
- Individuals with COVID-19 symptoms are not permitted in the school.
- Maintain physical space between seating.
- Avoid touching surfaces that are not required through training.
- Use only your assigned lockers.
- PPE – use of non-medical masks while indoors is encouraged.
- Enjoy your breaks outside when at all possible.
- Cleaning of high touch areas prior to lunch and at the end of the day - washrooms, handrails, galley, DMT counter, chamber room, fill station and tabletops.
- Combination of online classes & in-house training in smaller groups to reduce density and intensity of interaction.
- Routine daily health screening for all staff & students.
- Upon entering Canada. all International and domestic students shall adhere to current Provincial and Federal self-isolation requirements.

**ITEM 1.2.1 Reducing Transmission – Chamber Room**

- Students are to wear PPE while in the Chamber Room – mask & nitrile gloves.
- Chamber Cleaning as per Diving Dynamics CDI Diving Equipment Cleaning Procedure Revision 3.04.2020

**ITEM 1.2.2 Reducing Transmission – Pool: Change Rooms & In-water**

- Adherence to cleaning protocols.
- Maintain Social Distancing – 2m.
- Recreational Divers – Maximum of 4 Students to 1 Staff Member.
- Recreational Divers – Personal Mouth Pieces, Assigned Regulator, BCD, Weight Belt, and wetsuits.
- Adhere to PADI’s current COVID-19 Dive Training Addendums.

**ITEM 1.3.0 Dive Equipment Procedures**

- All students must own their own mask, snorkel, wetsuit boots and fins.
- All students must own their own mouth pieces for the primary regulator.
- All regulator systems & helmets will be cleaned as per the *Dive Equipment Cleaning Procedure Revision 3.04.2020*.
- Dive systems will be assigned to a student for duration of training.

**ITEM 1.4.0 Workplace Safety Plan**

- Adhere to all posted COVID-19 Safety Measures.

**ITEM 1.5.0 Key Academic Policies - Delivery**

- |                              |                          |
|------------------------------|--------------------------|
| 1. Dive Physics              | Zoom / Reduced Classroom |
| 2. Dive Physiology           | Zoom / Reduced Classroom |
| 3. Dive Tables – DCIEM / USN | Zoom / Reduced Classroom |
| 4. NITROX                    | Zoom / Reduced Classroom |

5. Dive Operations	CAT-1 Barge
6. Inland Diving Sector	Zoom / Reduced Classroom
7. Hyperbarics	Zoom / Reduced Classroom
8. Tooling	CAT-1 Barge
9. Welding	CAT-1 Barge
10. Ship Husbandry	CAT-1 Barge
11. Offshore	Zoom / Reduced Classroom

**ITEM 1.5.1 Key Academic Policies - Quizzes, Mid-term & Final Exam**

- Delivery: Online

**ITEM 1.5.2 Key Academic Policies - Student Computer Requirements**

- Students are to have a laptop computer to assist with any digital learning, zoom or online assignments, quizzes, and exams.

**ITEM 1.5.3 Key Academic Policies - Student Support Services**

- Scheduled online support editorial sessions will be available.
- Scheduled in-class (reduced number) support sessions will be available.

**ITEM 1.5.4 Key Academic Policies - Classroom Personal Protective Resources**

- All students are to have a personal mask that shall be available when conditions warrant use.
- Diving Dynamics CDI will provide nitrile gloves when required.

**ITEM 1.5.5 Key Academic Policies - H20 Aquatic Center Fitness Training**

- Students are to be registered for contract tracing for attendance at H20.
- Supervising staff are to be registered for contract tracing for attendance at H20.
- Staff Supervisors will conduct a health check with the students for any symptoms of COVID-19 prior to attending the facility.
- Staff and students are to follow all posted COVID-19 Health & Safety Guidelines posted at H20.

**ITEM 1.6.0 COVID-19 CASE MANAGEMENT PLAN**

CDI has a robust COVID-19 Case Management Plan in the event of an outbreak that will support response efforts, to meet the needs and requirements of local and provincial public health guidelines. Link: <https://www.commercialdivinginstitute.com/covid-19/>

If a student(s) present with signs/symptoms of COVID-19 they will be required to undergo testing and self-isolate until results are confirmed negative. Contact tracing will be performed and all respective individuals will be required to self-monitor during the following 14-day period after contact.

In the event of compliance issues set out by the provincial health authorities within the 14-day mandatory quarantine period Diving Dynamics will contact the Interior Health Authority at (250) 469 7070.

**ITEM 1.7.0 MEDIGATING COURSE OVERLAP**

The Unrestricted Surface Supplied Diver programs have no overlap. Current students will have graduated the program prior to the commencement of any concurrent program start dates.

All short courses available through Diving Dynamics are delivered either online or during a time that the students of the Unrestricted Surface Supplied Diver program are on the CAT-1 Barge and are not in the school proper.

Recreational courses are conducted separate of any commercial training and operations, further limiting overlap and co-mingling of students, both recreational and commercial.

**ITEM 1.8.0 STUDENT ACKNOWLEDGMENT**

I have read and understood the General Institutional COVID-19 Administrative and Educational Policy at Diving Dynamics.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_